

CHANGE OF ZONE SUBMITTAL REQUIREMENTS

(For particular details please see Lincoln Municipal Code, Title 27 (Zoning Ordinance))
<http://www.ci.lincoln.ne.us/city/plan/statreg/index.htm>

NAME OF PROJECT/ACTIVITY:

ADDRESS/LOCATION:

NOTE: The following items must be submitted for a change of zone application. An application for a change of zone will not be considered complete unless all required information is included. Incomplete applications may be rejected and returned to the applicant. Re-submittal of rejected applications is subject to the established Planning Commission application deadline dates.

- ☐ Zoning Application Form
- ☐ Application Fee
- ☐ Plat map of the proposed zoning change area with the area clearly identified (by highlighting or line border) of proposed zoning change
- ☐ Ordinance and inserted text change of proposed text amendment to a city or county ordinance
- ☐

CERTIFICATES AND ACKNOWLEDGMENTS

- ☐ Letter Indicating Purpose of Application
This statement should include information concerning the reason for the change of zone request, any associated applications, projects, or other information related to the change of zone.
- ☐ This statement must address any additional criteria/conditions from L.M.C., Title 27 relating to the specific zoning district.

ADDITIONAL INFORMATION

- ☐ Change of zone applications for text amendments are presented to the Mayor's Neighborhood Roundtable, as per City policy. The applicant is responsible for scheduling a presentation date with this informational committee.
- ☐ When in doubt about what information is required, the number of copies of the site plan to submit, etc., please see L.M.C., Title 27, or contact the Lincoln-Lancaster County Planning Department at (402) 441-7491